

PRAIRIE CENTER METROPOLITAN DISTRICT NO. 5

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
Tel: 303-987-0835 · 800-741-3254
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NOTICE OF REGULAR MEETING AND AGENDA

<u>Board of Directors:</u>	<u>Office:</u>	<u>Term/Expiration:</u>
Michael Tamblyn	President	2025/May 2025
Rick Merkel	Treasurer	2025/May 2025
Brandon Schenberg	Assistant Secretary	2023/May 2023
<i>VACANT</i>		2023/May 2023
<i>VACANT</i>		2025/May 2023
 Ann E. Finn	 Secretary	

DATE: November 10, 2022

TIME: 11:00 A.M.

PLACE: **Zoom Meeting: This meeting will be held via Zoom without any individuals (neither District representatives nor the general public) attending in person. The meeting can be joined through the directions below:**

Zoom information:

<https://us02web.zoom.us/j/83563563674?pwd=OWNYREdZOUt5NGRIVit5Ni9Xblc3Zz09>

Meeting ID: 835 6356 3674

Passcode: 806434

Dial In: 1-346-248-7799

One tap mobile

+13462487799,,83563563674#,,, *806434# US (Houston)

I. ADMINISTRATIVE MATTERS

A. Present Disclosures of Potential Conflicts of Interest.

B. Approve Agenda, confirm location of the meeting and posting of meeting notices, and designate 24 hour posting location.

C. Discuss results of cancelled May 3, 2022 Regular Directors’ Election (enclosure).

D. Consider appointment of Officers:

President _____

Treasurer _____

Secretary _____

Asst. Secretary _____

E. **Consent Agenda** – These items are considered to be routine and will be ratified by one motion. There will be no separate discussion of these items unless a board member so requests; in which event, the item will be removed from the Consent Agenda and considered in the Regular Agenda.

- Approve Minutes of the November 11, 2021 Special Meeting (enclosure).
 - Authorize District Manager to post transparency notice on the SDA Website and the District website pursuant to Section 32-1-809, C.R.S.
 - Ratify approval, execution and filing of Application for Exemption from Audit for 2021 (enclosure).
 - Authorize CliftonLarsonAllen LLP to prepare the Application for Exemption from Audit for 2022 and file the application with the State Auditor.
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F. Discuss business to be conducted in 2023 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates and consider adoption of Resolution No. 2022-11-____; Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

II. PUBLIC COMMENTS

A. _____

III. FINANCIAL MATTERS

A. Conduct Public Hearing to consider Amendment to 2022 Budget and (if necessary) consider adoption of Resolution to Amend the 2022 Budget and Appropriate Expenditures.

B. Conduct Public Hearing on the proposed 2023 Budget and consider adoption of Resolution to Adopt the 2023 Budget and Appropriate Sums of Money and Resolution to Set Mill Levies (for General Fund _____, Debt Service Fund _____ and Other Fund(s) _____ for a total mill levy of _____) (enclosures – preliminary assessed valuation and resolutions – draft 2023 Budget).

C. Review and acknowledge/consent to terms of CliftonLarsonAllen LLP 2023 Statement of Work for Prairie Center MD Nos. 1-6, 8 and 10 (enclosure).

- D. Authorize District Accountant to prepare, and appoint Board Member to sign, the DLG-70 Certification of Tax Levies form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
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- E. Consider appointment of District Accountant to prepare the 2024 budget.
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IV. LEGAL MATTERS

- A. Discuss May 2, 2023 Regular Directors’ election and consider adoption of Resolution No. 2022-11-____; Resolution Calling a Regular Election for Directors on May 2, 2023, appointing the Designated Election Official (“DEO”), and authorizing the DEO to perform all tasks required for the conduct of mail ballot election (enclosure). Self-Nomination forms are due by February 24, 2023. Discuss the need for ballot issues and/or questions.
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V. OTHER BUSINESS

- A. _____

VI. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2022.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.
- Memo regarding New Rate Structure from McGeady Becher PC.