

PRAIRIE CENTER METROPOLITAN DISTRICT NO. 5

141 Union Boulevard, Suite 150
Lakewood, Colorado 80228-1898
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<https://prairiecentermd5.colorado.gov>

NOTICE OF A REGULAR MEETING AND AGENDA

Board of Directors:

Michael Tamblyn
Richard Merkel
VACANT
VACANT
VACANT

Office:

President
Treasurer

Term/Expiration:

2029/May 2029
2029/May 2029
2029/May 2029
2027/May 2027
2027/May 2027

DATE: Thursday, November 6, 2025

TIME: 11:00 A.M.

PLACE: Zoom: The meeting can be joined through the directions below.

<https://us02web.zoom.us/j/8509512586?pwd=uEN1XxRLvGxx9fCYgZ8a657vzK541C.1&omn=84579689761>

Meeting ID: 850 951 2586

Passcode: 741357

Dial in: 719-359-4580

** Individuals requiring special accommodation to attend and/or participate in the meeting please advise the District Manager (dgarcia@sdmsi.com or 303-987-0835) of their specific need(s) before the meeting.*

I ADMINISTRATIVE MATTERS

A. Present disclosures of potential conflicts of interest.

B. Approve agenda, location of the meeting and posting of meeting notices.

C. Review and approve the Minutes of the November 7, 2024 Regular Meeting and the November 7, 2024 Statutory Annual Meeting (enclosures).

D. Acknowledge resignation of Peggy Ripko as District Secretary effective September 16, 2025, and consider appointment of Diana Garcia as District Secretary.

E. Discuss results of cancelled May 6, 2025, Regular Directors' Election (enclosure – Notice of Cancellation).

F. Consider appointment of Officers:

President: _____
Treasurer: _____
Secretary: _____

G. Discuss business to be conducted in 2026 and location (**virtual and/or physical**) of meetings. Schedule regular meeting dates (suggested date is November 5, 2026 at 6:00 p.m. via Zoom) and consider adoption of Resolution No. 2025-11-01; Resolution Establishing Regular Meeting Dates, Time and Location, and Designating Location for Posting of 24-Hour Notices (enclosure).

H. Discuss requirements of Section 32-1-809, C.R.S., Transparency Notice, and direct staff regarding compliance for 2026.

I. Authorize renewal of the District's insurance and Special District Association ("SDA") membership for 2026.

II. PUBLIC COMMENTS

A. Members of the public may express their views to the Board on matters that affect the District. Comments will be limited to three (3) minutes per person.

III. FINANCIAL MATTERS

A. Review and accept unaudited financial statements through period ending _____ (to be distributed).

B. Ratify approval, execution and filing of Application for Exemption from Audit for 2024 (enclosure).

C. Consider appointment of District Accountant to prepare the Application for Exemption from Audit for 2025.

D. Conduct Public Hearing to consider Amendment of 2025 Budget. If necessary, consider adoption of Resolution No. 2025-11-__, Resolution to Amend the 2025 Budget and Appropriate Expenditures.

- E. Conduct Public Hearing on the proposed 2026 Budget and consider adoption of Resolution No. 2025-11-__, Resolution to Adopt the 2026 Budget and Appropriate Sums of Money, and Resolution No. 2025-11-__, Resolution to Set Mill Levies, for General Fund ____, Debt Service Fund ____, and Other Fund(s) ____ for a total mill levy of ____ (enclosures – preliminary AV, draft 2026 Budget, and Resolutions).
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- F. Authorize District Accountant to prepare and sign the DLG-70 Certification of Tax Levies form and Mill Levy Public Information Form (“Certification”). Direct District Accountant to file the Certification with the Board of County Commissioners and other interested parties.
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- G. Consider appointment of District Accountant to prepare the 2027 Budget and set the date for a Public Hearing to adopt the 2027 Budget for November 5, 2026, at 6:00 p.m., to be held via Zoom videoconference.
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- H. Review and consider approval of Statement of Work (SOW) between the District and CliftonLarsonAllen LLP for 2026 Accounting Services (to be distributed).
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- I. Review and acknowledge Cash Access and Internal Controls Memorandum from CliftonLarsonAllen LLP (to be distributed).
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IV. LEGAL MATTERS

- A. Discuss HB25-1090 compliance related to professional services provider engagements.
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V. OTHER BUSINESS

- A. _____
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VI. ADJOURNMENT **THERE ARE NO MORE REGULAR MEETINGS SCHEDULED FOR 2025.**

Informational Enclosure:

- Memo regarding New Rate Structure from Special District Management Services, Inc.